



Pullip Festival 2019

2019, February 3rd

Exhibitor registration form

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*Deadline for submission of applications:
January 6th, 2019*

Registration procedure

At first, exhibitor build its file. It contains:

- Registration form;
- Festival regulations;
- Payment of the fee from its choices on the registration form;

The file items can be sent to the organizer through *e-mail or postal mail* to the address specified below. Payment can be done by *check or bank transfer*. In the former, it must be sent by postal mail.

The exhibitor sends by e-mail (stands@pullipfestival.com) or postal mail to the address below:

- The registration form completed and signed (pages 9 to 12);
- The regulation initialed on each page and signed on the last page (pages 3 to 8);

The exhibitor sends by e-mail to stands@pullipfestival.com:

- A quick description of its stand and its logo in enough quality;
- From 3 to 5 photographs of its creations or goods.

Exhibitor make its payment by transfer to the association JAPAN SPIRIT EVENT:

IBAN: FR76 3004 7145 1000 0210 4940 186

BIC: CMCIFRPP

Or by French check in euros, payable to JAPAN SPIRIT EVENT at the following address:

JAPAN SPIRIT EVENT,
Maison des Associations,
6, cours des alliés
35000 RENNES
FRANCE

An email will be sent to the exhibitor for each file item received to *confirm reception*. Once the registration file is **complete**, the organizer will *validate or not* the registration. **Validation will be done in the order the files are acquired completely**. In case the answer is positive, an invoice vouching for exhibitor's choices will be sent by e-mail. Any payment by check will be banked. In case of negative answer, the refund or sending back the check will be made as soon as possible.

It is of utmost importance to fill your folder with *accuracy* and clarity. It is needed for the various communication media (floor plan, articles) and for invoices to be addressed as required. We won't fix the provided information, except if we know them beforehand. In case your form is completed on printed paper, please write your answers *legibly*. If you send a digitalized version, ensure the pages orientations are correct, the answers are legible, and file is complete. We prefer to get the pages as a unique file in PDF format. In case you write on the PDF file using software, handwritten signs and initials for the validation. Only writing the signer name is insufficient. Digital signature using a certificate is accepted as alternative, only if the organizer can trust the certification authority who delivered the certificate. Organizer can refuse the file if it cannot be read by its people, for any viable reason.

Regulation

ARTICLE 1 - Generalities

1a) Participation in the Pullip Festival 2019, hereinafter referred to as "festival", organized by Japan Spirit Event, hereinafter referred to as "the organizer", shall be subject to the approval and compliance with this regulation unconditionally.

1b) The exhibitor or his duly accredited representative is responsible to the organizer for non-compliance with the specifications imposed by the owner or principal tenant of the premises provided to the organizer. The responsibility of the organizer is not committed when he applies the stipulations of the present general regulation.

ARTICLE 2 - Administrative registration

2a) Obtaining a stand must *be confirmed* in writing by the organizer. The latter reserves the right to refuse an application for admission without having to give reasons for its decision. In addition, requests are only considered to the extent of the available space.

2b) Unless the organizer refuses the participation requested, the sending of a registration file constitutes a firm and irrevocable commitment to pay the price of the stand and related costs in entirety.

2c) The organizer will validate a registration only after it judge it complete according to the criteria written in the formulary. Incomplete files will be put on a waiting list.

2d) Except with the prior written authorization of the organizer, an exhibitor may not assign, sublet or share, for a fee or for free, all or part of his stand in the festival grounds. All requests must be made by e-mail to stands@pullipfestival.com, before the registration closing.

2e) In case of withdrawal notified by the exhibitor, it can neither claim refund nor compensation.

2f) If the stand is not occupied at the opening of the festival for any reason, the exhibitor shall be considered as having resigned and the amounts paid or remaining partially or totally due in respect of the stand rental shall be forfeited to the organizer. The organizer may dispose of the failing exhibitor stand without the latter being able to claim any refund or compensation, even if the stand is allocated to another exhibitor.

2g) In case of change request on an organizer validated subscription, it will only be validated after the payment of the balance is received. However, if the change could no more be done at this time, the exhibitor will be notified and refund.

ARTICLE 3 - Financial participation

3a) Payment of the stand rental and associated costs is made by bank transfer or check payable to *JAPAN SPIRIT EVENT*. The exhibitor sends the completed and signed registration form (pages 9 to 12) with a copy of these regulations initialed on each page and signed on the last page (pages 3 to 8) by email to stands@pullipfestival.com or by postal mail to the address written below. It does or send its payment at the same time.

The payment must be sent at the same time by bank transfer to *JAPAN SPIRIT EVENT* non-profit organization (RIB is from French account only):

RIB: 30047 14510 00021049401 86

IBAN: FR76 3004 7145 1000 0210 4940 186

BIC: CMCIFRPP

Or by check in euros payable to **JAPAN SPIRIT EVENT**, at the following address:

JAPAN SPIRIT EVENT,
Maison des Associations,
6, cours des alliés
35000 RENNES
FRANCE

An e-mail will be sent to the exhibitor after each element of its file is received, to confirm its reception. After the file is complete, validation can be done according to organizer's rules for the edition. Those rules are written onto the registration form. In case of a payment by check, it will be banked after the confirmation of validation if applicable.

The fact that an exhibitor fails to respect the deadlines and the payment terms authorizes the organizer to apply the clauses of Article 3.

3b) If your payment is refused by the bank, you will be charged an additional processing fee of 50€.

3c) In case your registration is not validated by the organizer, for any reason, and if a payment has been received, it will be refund. In case of bank transfer, the exhibitor's IBAN is required; in case of check, it will be sent back by postal mail.

ARTICLE 4 - Exhibitors placement

4a) The organizer establishes the festival plan and divide up the venues freely. In the event of an insufficient number of exhibitors, the organizer will group the stands and notify the exhibitors of any site changes.

4b) Exhibitor can make wishes about its placement relative to other exhibitors. However, the organizer does not assure to follow these requests.

4c) The location of the stand allocated to an exhibitor is communicated by means of a plan. This plan gives dimensions as precise as possible of the stand.

4d) The responsibility of the organizer is not engaged if there is a difference between the dimensions indicated and the actual sizes of the stand. The plan shows the general breakdown of the blocks around the assigned location.

4e) These indications, valid on the date of drawing up the plan, are given for information and are subject to modifications which may not be brought to the attention of the exhibitor.

ARTICLE 5 - Stand equipment

5a) The stands do not include any technical services.

5b) There are no possible connections to landlines and water distribution. A connection to the electricity grid can be made if the request is expressed on the stand registration form by the exhibitor by ticking the corresponding box.

5c) No wireless network can be made available to exhibitors. Cellphone coverage is enough in the location.

ARTICLE 6 - Assembly and disassembly

6a) Exhibitors are required to comply with the organizer's instructions for regulating the circulation of goods.

6b) Before the start of the installation period, no material can be brought into the festival grounds.

6c) Exhibitors will take care of the transport, reception, and dispatch of their packages and the verification of their contents.

6d) Exhibitors must have completed their installation and repacking on the dates and time limits set by the organizer. The exhibitor may call upon the organizer for labor. If applicable, this request must be made in writing at the time of registration.

6e) Exhibitors assume full responsibility for any intervention by their service providers. Should an intervention result in any damage, the costs related to the incident will be invoiced in full to the faulty exhibitor by the organizer.

6f) The organizer cannot be held responsible for any damage or theft.

6g) As it is not possible for exhibitor to access to the foot of the location by car, it must plan its goods transportation from their car park around the location to the location.

ARTICLE 7 - Access to the festival

7a) No one may be admitted to the festival grounds without presenting a title issued or accepted by the organizer. The latter reserves the right to prohibit access to the festival or to expel any person whose conduct justifies, such action.

7b) The badges provided with the stands are valid during the opening hours to the event exhibitors and are given to their owners upon their arrival at the festival, after verification of their identity. The exhibitor may ask for a derogation on written proof at the time of registration. Badges not used are neither taken back nor refund. They are not transferable to non-exhibitors.

7c) Exhibitor is asked to bring with itself, during the festival, any legal paper that ensure its identity, those of its fellow and its legal entity.

7d) It is strictly forbidden for two or more people to share the same badge. Any person caught in fraud, will be excluded from the festival and his badge will be removed.

7e) The resale of exhibitor badges, accreditations or invitations is strictly prohibited. The organizer reserves the right to prohibit access to the festival or to expel any transgressor to this article.

ARTICLE 8 - Customs

It is up to each exhibitor to complete the customs formalities for the materials and products coming from abroad. The organizer cannot be held responsible for any difficulties that may arise during these formalities.

Organizer will permit custom officers the access to the event as required by law.

ARTICLE 9 - Insurance and deterioration

9a) The organizer has taken out insurance against the pecuniary consequences of his civil liability as organizer. Exhibitors can ask the organizer to send them an insurance certificate specifying the risks covered, the limits of guarantee and the period of coverage.

9b) The exhibitors undertake to insure themselves for the loss, theft, destruction or deterioration of the materials and objects they exhibit, which the organizer can under no circumstances be held responsible.

9c) The organizer declines all responsibility for the constructions or installations built by the exhibitors.

9d) The exhibitors take their stand as is and must leave them in the same state. Any deterioration caused by their installation or their merchandise, either to the equipment, to the building or to the occupied floor, will be evaluated by the technical services of the organizer and charged to the responsible exhibitor.

9e) The exhibitor must make a declaration, at the time of taking possession of its stand, of any possible damage or wear and send the corresponding complaint in writing to the organizer.

ARTICLE 10 - Safety and Cleaning

10a) Inside the festival grounds, exhibitors must comply with the regulations governing traffic and parking. No guarding of vehicle is provided.

10b) During opening hours to the public or exhibitors, the organizer will not supervise the stands. Similarly, during the installation and dismantling, the exhibitor is responsible for the supervision of his equipment and his goods until complete evacuation of them.

10c) Outside the times where the organizers will be at the event location, it will be protected by the alarm installed by the location owner.

10d) Exhibitors are required to respect the festival's security measures. They must respect the equipment, the location and the dimensions of the stands provided.

10e) For safety reasons, French legislation requires the use of M1 (non-flammable) fireproof papers and supports for billboards and decorative panels of 0.5m² or more, inside premises and clearances of more than 50m². In the case of temporary events, the materials used must be classified M2 (hardly flammable). Any fabric and any tablecloths used on stands and accessible to the public must comply with M1 or B1 standards (non-flammable material). Evidence of the reaction to fire classification shall be provided either by identification at the edge, if the fireproofing treatment is carried out in the factory or in the workshop, or by a stamp or seal if the flameproofing treatment is carried out "In situ". As a reminder: The use of fire-retardant fabrics and tablecloths is an obligation at a show such as the Pullip Festival. We understand perfectly that certain other festivals do not impose the use of fire-retardant materials, however the French legislation imposes it. We would not like, in case of control on the day of the festival, that this one be interrupted for a breach of the regulation.

10f) The use of flammable or explosive, detonating and in general dangerous or harmful substances is prohibited.

10g) General cleaning of the aisles is provided by the organizer outside opening hours. The exhibitor agrees to hold his own stand throughout the duration of the festival.

10h) Exhibitors are obliged to evacuate at their own expense any remaining of the stand (documents, furniture, pallets...). Otherwise, the cleaning and disposal of this waste will be invoiced.

10i) Exhibitor can ask the organizer for small cleaning tools to return its modules clean, as necessary, under reasonable limits.

ARTICLE 11 - Holding of stands

11a) Exhibitors are strongly encouraged to create an attractive stand. Special arrangements made by the exhibitors are under their responsibility and must respect the safety rules. They shall not exceed the volumes and spaces defined by the stand. The organizer reserves the right to cancel or modify the facilities that would interfere with the general appearance of the festival, which would interfere with neighboring exhibitors or the public, or that would be inconsistent with the plan.

11b) Wild display is strictly forbidden and can be penalized.

11c) The display on the grating is made with tape or hooks. At the end of the festival, all signs must be removed from them.

11d) Audio and video equipment shall be permitted only if they are not used for inopportune advertising and that they comply with a certain noise level and neighboring stands.

11e) In the absence of agreement between collecting societies and distribution of rights (SACEM...) and the organizer, the exhibitor deals directly with these companies if it uses music or video. The organizer declines all responsibility in this respect.

11f) Stands are invited to engage in any activity free of charge, insofar as it does not contravene any of the articles of this regulation or the safety instructions and does not disturb neighboring stands.

11g) The stands must be uncovered before the opening time to the public and cannot be covered until the closing time. Out of respect for the public, the stands must be occupied throughout the duration of the festival.

ARTICLE 12 - Counterfeited products

The organizer wishes to point out that under the various articles protecting intellectual property (Article L. 122-4) or specifying the possible penalties both for resellers (art L. 335-1 to 10) and for purchasers, it positions itself against the sale of any counterfeit of which no right is perceived by the authors and producers of origin.

ARTICLE 13 - Communication

13a) The exhibitor expressly waives all recourse, both against the organizer and against the producers or distributors, for the dissemination, for the purposes of the event, of his image, and he guarantees the organizer of any recourse its agents, undertaking in advance to impose the present obligation on them.

13b) Any distribution of pamphlets, documents, leaflets and any surveys carried out within the premise of the festival and its immediate surroundings are subject to the prior written authorization of the organizer.

13c) By distributing promotional items, the exhibitor assumes full responsibility for the use to which they will be put. Any degradation by these promotional items is the responsibility of the exhibitor (regardless of the cause of the degradation).

ARTICLE 14 - Smoking

In accordance with the Evin law, smoking is prohibited in public places and especially in the festival area, except for the spaces provided for this purpose (Act No. 91-32 of 10 January 1991 on tobacco control).

ARTICLE 15 - Respect of all participants

To guarantee a good atmosphere during the festival, we ask all the exhibitors a mutual respect of all the other participants. Thus, any exhibitor caught denigrating another stand or disrupting his activity may be excluded from the festival without any financial compensation.

ARTICLE 16 - Consequences

16a) By signing the festival registration form and initialing this regulation, the exhibitor accepts the latter in their entirety as well as any new provisions that may subsequently be adopted in the interest

of the festival. To certify the correct reading of this regulation, please preface your signature with the words "read and approved".

16b) Any breach of the provisions of this regulation may lead to the exclusion of the festival from the breaking exhibitor, even without a formal notice. This is the case for lack of insurance, non-conformity of the layout, failure to comply with safety rules, failure to occupy the stand... The offender cannot claim any compensation for the sanction defined by the organizer.

16c) The organizer reserves the right to rule on all cases not provided for in this regulation and to introduce new provisions whenever it considers it necessary.

ARTICLE 17 - Dispute

17a) In the event of dispute, the exhibitor undertakes to submit his complaint to the organizer before any procedure. The grievances are debated outside the premises and must in no way disturb the tranquility or the image of the festival.

17b) Any dispute arising in the execution of this regulation will be the competence of the courts of the organizer's seat which will apply the French law, the French text of this regulation being authentic.

ARTICLE 18 - French law

We remind you that French law applies in all circumstances, and therefore anything that is liable to prosecution under the law is of course prohibited on the festival.

Registration form

Identity of the exhibitor

Registered name / name of organization:
As written on legal documents

Passport number or SIRET Number or equivalent:

Address:
.....

Zip code: Town:

Email address:

Phone number (international form):

Name of stand (on our communication media):
.....

Name of the responsible of stand:

What is the kind of stand you would like: Reseller Creator Non-profit

Composition of your sales (clothes, furniture, accessories...):
.....
.....

(THANK YOU FOR SENDING 3 TO 5 PHOTOGRAPHS OF YOUR CREATIONS OR GOODS)

The collected information is processed on a computer system and is required for your registration. It is used solely by the organizers and accounting. In compliance to the "[Informatique et Libertés](#)" law, you have a right to access, rectify and delete your personal data by contacting the organizers by email at stands@pullipfestival.com.

Website and social networks

These fields are optional but help our communication on these platforms.

Website:

Facebook:

Instagram:

Stand Composition

Service	Price per unit	Quantity	TOTAL
Exhibitor classic module for non-profit**	0€ (1 max)		€
Exhibitor classic module for creators**	40€ (1 max)		€
Exhibitor classic module for reseller**	40€ (1 to 2 max)		€
Additional badge <i>(in addition to two offered by requested module)</i>	6€		€
Electricity	10€	YES – NO *	€
Chicken sandwich + potato chips + cake	5€		€
Ham sandwich + potato chips + cake	5€		€
Vegan sandwich + potato chips + cake	5€		€
TOTAL			€
Specify your payment method Check number and bank name, or bank transfer reference***			

* Please cross out or remove the unnecessary answer.

** See details pages **Erreur ! Signet non défini.** and **Erreur ! Signet non défini..**

*** you can send the transfer slip to tresorier@pullipfestival.com when you do the bank transfer using your bank online tools if applicable.

Names for the badges

Please fill now the name of the persons who will potentially be on your stand. You can send us updates until January 27th, 2019. These elements are required for creating the badges and insurances. We'll use the pseudonyms if filled.

Free badges included with the reserved modules (two by module)

Module	Full name	Pseudonym
1 Badge 1		
1 Badge 2		
2 Badge 1		
2 Badge 2		

Additional badges ordered with the reserved modules

Badge	Full name	Pseudonym
1		
2		
3		
4		

Other

Participation in the decoration contest (cross out or remove the unnecessary mention)? YES – NO

We remind you the festival open hour to visitor is at **9:30!**

Do you wish to set up your stand on February 2nd between 2 pm and 6 and half pm?

Set up can always be done on Sunday, February 3rd between 8 am and 9 and half am.

I, the undersigned, ,
declares to have carefully read the conditions of access to the stands and the general rules of the festival (attached), and to have initialed and signed a copy of which I have kept a copy.

I undertake to abide by these terms without reservations or restrictions, as well as to ensure that it is respected by the other members of the booth for which I am responsible.

Failure to comply with these rules may give rise to penalties decided by the organizers.

Made in

On

Please preface the signature with the words "read and approved, good for agreement".

Signature